



**SECURITY ACCESS NOTIFICATION TO RESTRICTED AREAS AT KIGALI INTERNATIONAL AIRPORT  
FOR DEPARTURES AND/OR ARRIVALS OF VIPS**

DATE:  /  /  FLIGHT:  TIME:  ARR/DEPT:   
DAY MONTH YEAR

DIPLOMATIC MISSION/GOVERNMENT DEPT/OTHER :

(PLEASE CIRCLE AS APPROPRIATE)

CONTACT NAME :  FAX :

OUT OF OFFICE CONTACT NUMBER:  TEL :

VIP NAMES :  STATUS :

SN <sup>o</sup>	Vehicle Registration	Driver's Names	SN <sup>o</sup>	Passengers' Names	Status
1	<input type="text"/>	<input type="text"/>	1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	4	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	5	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	6	<input type="text"/>	<input type="text"/>

7			7		
8			8		
9			9		
10			10		
Accepted <input type="checkbox"/> Rejected <input type="checkbox"/>		Reason for Rejection:			

Received by :		Date : / /	Greeters/Names		Status
Area(s) to be accessed:		1			
1		2			
2		3			
3		4			
4		5			
Any additional information:		6			
		7			
		8			
		9 10			

**PLEASE FAX THIS REQUEST TO ACCESS CLEARANCE OFFICE FAX NO +250586638 TEL NO +25008311194. ANY CHANGES TO VIP FLIGHT OR DATES MUST BE NOTIFIED TO THE ABOVE ADDRESS AND/OR TO**

Email address [operations@caa.gov.rw](mailto:operations@caa.gov.rw) or [sapu@caa.gov.rw](mailto:sapu@caa.gov.rw)