

SCHEDULE A

FEES AND CHARGES

A. LICENSES, RATINGS AND CERTIFICATES FOR AVIATION PERSONNEL		
ID No.	Service Description	Fees
1.	A student	
1.1.	Pilot	100,000 RWF
1.2.	ATC	100,000 RWF
1.3.	Others student authorizations	100,000 RWF
2.	A private pilot	
2.1.	Initial	150,000 RWF
2.2.	Renewal	100,000 RWF
2.3.	Validation	350,000 RWF
2.4.	Conversion	150,000 RWF
2.5.	Type Rating Endorsement	50,000 RWF
2.6.	Duplicate	100,000 RWF
2.7.	Amendment	100,000 RWF
2.8.	Designee	100,000 RWF
2.9.	Other Special Authorizations	100,000 RWF
3.	A commercial pilot	
3.1.	Initial	300,000 RWF
3.2.	Renewal	200,000 RWF
3.3.	Validation	350,000 RWF
3.4.	Conversion	300,000 RWF
3.5.	Type Rating Endorsement	100,000 RWF
3.6.	Duplicate	100,000 RWF
3.7.	Amendment	100,000 RWF
3.8.	Designee	100,000 RWF
3.9.	Other Special Authorizations	100,000 RWF
4.	Airline transport pilot	
4.1.	Initial	350,000 RWF
4.2.	Renewal	250,000 RWF
4.3.	Validation	350,000 RWF
4.4.	Conversion	350,000 RWF
4.5.	Type Rating Endorsement	150,000 RWF
4.6.	Duplicate	100,000 RWF

4.7.	Amendment	100,000 RWF
4.8.	Designee	150,000 RWF
5.	A flight radio telephony operator	
5.1.	Initial	100,000 RWF
6.	Aeronautical radio station operator	
6.1.	Initial	100,000 RWF
6.2.	Renewal	75,000 RWF
6.3.	Validation	100,000 RWF
6.4.	Conversion	100,000 RWF
6.5.	Duplicate	100,000 RWF
6.6.	Amendment	100,000 RWF
6.7.	Designee	100,000 RWF
6.8.	Other Special Authorizations	100,000 RWF
7.	A flight engineer	
7.1.	Initial	300,000 RWF
7.2.	Renewal	200,000 RWF
7.3.	Validation	350,000 RWF
7.4.	Conversion	300,000 RWF
7.5.	Type Rating Endorsement	100,000 RWF
7.6.	Duplicate	100,000 RWF
7.7.	Amendment	100,000 RWF
7.8.	Designee	100,000 RWF
7.9.	Other Special Authorizations	100,000 RWF
8.	A cabin crew member	
8.1.	Initial	100,000 RWF
8.2.	Renewal	75,000 RWF
8.3.	Validation	100,000 RWF
8.4.	Conversion	100,000 RWF
8.5.	Type Rating Endorsement	50,000 RWF
8.6.	Duplicate	100,000 RWF
8.7.	Amendment	100,000 RWF
8.8.	Designee	200,000 RWF
8.9.	Other Special Authorizations	100,000 RWF
9.	Flight instructors/Examiner rating	
9.1.	Initial	150,000 RWF
9.2.	Renewal	100,000 RWF
9.3.	Validation	100,000 RWF
9.4.	Conversion	150,000 RWF
9.5.	Type Rating Endorsement	100,000 RWF

9.6.	Duplicate	100,000 RWF
9.7.	Amendment	100,000 RWF
9.8.	Designee	100,000 RWF
9.9.	Other Special Authorizations	100,000 RWF
10.	Ground instructors/Examiner rating	
10.1.	Initial	150,000 RWF
10.2.	Renewal	100,000 RWF
10.3.	Validation	100,000 RWF
10.4.	Type Endorsement	100,000 RWF
10.5.	Duplicate	100,000 RWF
10.6.	Amendment	100,000 RWF
10.7.	Designee	100,000 RWF
10.8.	Other Special Authorizations	100,000 RWF
11.	Flight Dispatcher	
11.1.	Initial	300,000 RWF
11.2.	Renewal	200,000 RWF
11.3.	Validation	350,000 RWF
11.4.	Type Endorsement	100,000 RWF
11.5.	Duplicate	100,000 RWF
11.6.	Amendment	100,000 RWF
11.7.	Designee	100,000 RWF
11.8.	Other Special Authorizations	100,000 RWF
12.	Air Traffic Controllers License	
12.1.	Initial	150,000 RWF
12.2.	Renewal	100,000 RWF
12.3.	Validation	500,000 RWF
12.4.	Rating endorsement	100,000 RWF
12.5.	Duplicate	100,000 RWF
12.6.	Amendment	100,000 RWF
12.7.	Designee	100,000 RWF
12.8.	Station validation	100,000 RWF
12.9.	Other Special Authorizations	100,000 RWF
13.	Aviation Medical Certificate	
13.1	Medical certificate	50,000 RWF
14.	Aircraft Maintenance Engineer License	
14.1.	Initial	150,000 RWF
14.2.	Renewal	100,000 RWF
14.3.	Validation	500,000 RWF
14.4.	Rating endorsement	100,000 RWF

14.5.	Duplicate	100,000 RWF
14.6.	Amendment	100,000 RWF
14.7.	Designee	100,000 RWF
14.8.	Other Special Authorizations	100,000 RWF
B. EXAMINATION CHARGES		
15.	Private Pilot (Helicopter, Aeroplane, Gliders, Balloons, Airship)	
15.1.	Examination per Subject	35,000 RWF
15.2.	Validation Examination –Composite Paper	100,000 RWF
15.3.	Validation Examination-Oral	50,000 RWF
15.4.	Type Rating Examination	50,000 RWF
15.5.	Instrument Rating Examination	50,000 RWF
15.6.	Mock Examination per subject	10,000 RWF
15.7.	English Language Proficiency	150,000 RWF
15.8.	Radio Telephony Examination	50,000 RWF
15.9.	Skills Test	50,000 RWF
15.10.	Instructor Examination	50,000 RWF
16.	Commercial Pilot	
16.1.	Examination per Subject	35,000 RWF
16.2.	Validation Examination –Composite Paper	100,000 RWF
16.3.	Validation Examination-Oral	50,000 RWF
16.4.	Type Rating Examination	50,000 RWF
16.5.	Instrument Rating Examination	50,000 RWF
16.6.	Mock Examination per subject	10,000 RWF
16.7.	English Language Proficiency	150,000 RWF
16.8.	Skills Test	50,000 RWF
17.	Air Transport Pilot	
17.1.	Examination per Subject	35,000 RWF
17.2.	Validation Examination –Composite Paper	100,000 RWF
17.3.	Validation Examination-Oral	50,000 RWF
17.4.	Type Rating Examination	50,000 RWF
17.5.	Instrument Rating Examination	50,000 RWF
17.6.	Mock Examination per subject	10,000 RWF
17.7.	English Language Proficiency	150,000 RWF
17.8.	Skills Test	50,000 RWF
18.	Cabin Crew	
18.1.	Examination per Subject	35,000 RWF
18.2.	Validation Examination –Composite Paper	100,000 RWF
18.3.	Validation Examination-Oral	50,000 RWF
18.4.	Type Rating Examination	50,000 RWF

18.5.	Mock Examination per subject	10,000 RWF
18.6.	Skills Test	50,000 RWF
19.	Flight Engineer	
19.1.	Examination per Subject	35,000 RWF
19.2.	Validation Examination –Composite Paper	100,000 RWF
19.3.	Validation Examination-Oral	50,000 RWF
19.4.	Type Rating Examination	50,000 RWF
19.5.	Instrument Rating Examination	50,000 RWF
19.6.	Mock Examination per subject	10,000 RWF
19.7.	English Language Proficiency	150,000 RWF
19.8.	Skills Test	50,000 RWF
20.	Aircraft Maintenance Engineer	
20.1.	Examination per Subject	35,000 RWF
20.2.	Validation Examination –Composite Paper	100,000 RWF
20.3.	Validation Examination-Oral	50,000 RWF
20.4.	Type Rating Examination	50,000 RWF
20.5.	Mock Examination per subject	10,000 RWF
20.6.	Skills Test	50,000 RWF
21.	Air Traffic Controllers	
21.1.	Examination per Subject	35,000 RWF
21.2.	Validation Examination –Composite Paper	100,000 RWF
21.3.	Validation Examination-Oral	50,000 RWF
21.4.	Rating Examination	50,000 RWF
21.5.	Station Validation Examination-Written or Oral	50,000 RWF
21.6.	Mock Examination per subject	10,000 RWF
21.7.	English Language Proficiency	150,000 RWF
21.8.	Skills Test	50,000 RWF
21.9.	Radio Telephony	50,000 RWF
22.	Flight Dispatchers	
22.1.	Examination per Subject	35,000 RWF
22.2.	Validation Examination –Composite Paper	100,000 RWF
22.3.	Validation Examination-Oral	50,000 RWF
22.4.	Mock Examination per subject	10,000 RWF
22.5.	English Language Proficiency	150,000 RWF
22.6.	Skills Test	50,000 RWF
22.7.	Radio Telephony	50,000 RWF
23.	Aeronautical Station Radio Operators	
23.1.	Examination	35,000 RWF
23.2.	Validation Examination –Composite Paper	100,000 RWF

23.3.	Validation Examination-Oral	50,000 RWF
23.4.	Mock Examination per subject	10,000 RWF
24.	Designee	
24.1.	Examination	50,000 RWF
25.	Other Related Examination Fees	
25.1.	Request for remarking examination papers	30,000 RWF
25.2.	Request for special sitting	25,000 RWF
C. Air Operator Certificate Holders- Aeroplanes		
26.	AOC Issue for fleet of aeroplanes with MTOW classes referred below:	
26.1.	Less than 5,700 kg	3,000,000 RWF
26.2.	5,700 kg - 20,000 kg	5,000,000 RWF
26.3.	20,001 kg - 130,000 kg	10,000,000 RWF
26.4.	Greater than 130,000 kg	15,000,000 RWF
27.	AOC issue to an operator with one aeroplane with MTOW classes referred below	
27.1.	Less than 5,700 kg	1,000,000 RWF
27.2.	5,700 kg - 20,000 kg	3,000,000 RWF
27.3.	20,001 kg - 130,000kg	5,000,000 RWF
27.4.	Greater than 130,000kg	8,000,000 RWF
28.	Renewal of AOC issued in terms (25) above in respect of aeroplanes in the all up certificated mass(maximum take-off weight) classes:-	
28.1.	Less than 5,700 kg	2,000,000 RWF
28.2.	5,700 kg - 20,000 kg	4,000,000 RWF
28.3.	20,001 kg - 130,000 kg	9,000,000 RWF
28.4.	Greater than 130,000 kg	14,000,000 RWF
29.	Renewal pf AOC issued in terms (26) above in respect of an operator with one aeroplane ,the fess shall be as specified below	
29.1.	Less than 5,700 kg	1,000,000 RWF
29.2.	5,700 kg - 20,000 kg	2,500,000 RWF
29.3.	20,001 kg - 130,000 kg	4,500,000 RWF
29.4.	Greater than 130,000 kg	7,500,000 RWF
29.5.	Issuing of a duplicate Air Operator Certificate	1,500,000 RWF
30.	Air Operator Manuals	
30.1.	Each Part of Operations Manual	200,000 RWF
30.2.	Other Related Operations Manual	200,000 RWF
30.3.	Amendments to any Operations Manual	100,000 RWF
30.4.	Approval of Aircraft Maintenance Program	300,000 RWF
30.5.	Amendment of Aircraft Maintenance Program	100,000 RWF
31.	Amendment to AOC	

31.1.	Addition or removal of an aircraft from the Air Operator Certificate	1,500,000 RWF
31.2.	Addition of Special Authorization to AOC	2,000,000 RWF
31.3.	Approval of transportation of dangerous goods	3,000,000 RWF
31.4.	Fees relating to aerial Work Authorization	2,000,000 RWF
31.5.	Any other changes to AOC	1,000,000 RWF
D. Air Operator Certificate Holders- Helicopters		
32.	Issuing of AOC for fleet of helicopters with MTOW classes:-	
32.1.	Less than 1,500 kg	1,400,000 RWF
32.2.	1,501 kg - 5,700 kg	1,500,000 RWF
32.3.	Greater than 5,700 kg	2,700,000 RWF
33.	Issuing of AOC to an operator with one helicopters with MTOW classes:-	
33.1.	Less than 1,500 kg	1,000,000 RWF
33.2.	1,501 kg - 5,700 kg	1,000,000 RWF
33.3.	Greater than 5,700 kg	2,000,000 RWF
33.4.	Issuing of a duplicate Air Operator Certificate	1,000,000 RWF
34.	Renewal of AOC issued in terms (31) above in respect of helicopters with MTOW classes specified below:	
34.1.	Less than 1,500 kg	1,000,000 RWF
34.2.	1,501 kg - 5,700 kg	1,000,000 RWF
34.3.	Greater than 5,700 kg	2,000,000 RWF
35.	Renewal pf AOC issued in terms (32) above in respect of an operator with one aeroplane ,the fees shall be as specified below	
35.1.	Less than 1,500 kg	1,000,000 RWF
35.2.	1,501 kg - 5,700 kg	1,000,000 RWF
35.3.	Greater than 5,700 kg	2,000,000 RWF
36.	Air Operator Manuals	
36.1.	Each Part of Operations Manual	50,000 RWF
36.2.	Other Related Operations Manual	50,000 RWF
36.3.	Approval of amendments to any Operations Manual	30,000 RWF
37.	Amendment to AOC	
37.1.	Addition or removal of an aircraft from the Air Operator Certificate	500,000 RWF
37.2.	Addition of Special Authorization	1,000,000 RWF
37.3.	Fees relating to aerial Work Authorization	2,000,000 RWF
37.4.	Any other changes	500,000 RWF

38.	Fees relating to Lease Authorization to operate Foreign Registered Aircraft in Rwanda	
38.1.	Less than 5,700 kg	5,000,000 RWF
38.2.	5,700 kg - 20,000 kg	10,000,000 RWF
38.3.	20,001 kg - 130,000 kg	15,000,000 RWF
38.4.	Greater than 130,000 kg	20,000,000 RWF
39.	Extensions, Deviations, Waivers and Exemptions	
39.1.	Any MEL item Extensions per-day	500,000 RWF
39.2.	Any Approved Maintenance Schedule Item extension per day	500,000 RWF
39.3.	Exemptions, Waiver and Deviations	1,000,000 RWF
E. Aviation Training Organizations (ATO)		
40.	Certification/Approval/Acceptance of ATO	
40.1.	Approval of training organization within Rwanda	3,000,000 RWF
40.2.	Amendment of training organization certificate (within Rwanda)	1,000,000 RWF
40.3.	Renewal of training organization within Rwanda	2,000,000 RWF
40.4.	Issuing of a duplicate approval certificate	1,000,000 RWF
40.5.	Approval of training organization outside Rwanda	5,000.00 USD
40.6.	Amendment of training organization certificate (outside Rwanda)	2,500.00 USD
40.7.	Renewal of training organization outside Rwanda	5,000.00 USD
40.8.	Issuing of a duplicate approval certificate (outside Rwanda)	2,000.00 USD
41.	Approval of Documentation	
41.1.	Each Part of ATO Operations Manuals	50,000 RWF
41.2.	Other Related ATO Manuals	50,000 RWF
41.3.	Approval of amendments to any Operations Manual	30,000 RWF
42.	Approval of key management personnel	
42.1.	Acceptance of Accountable Manager	100,000 RWF
42.2.	Acceptance of Key Post Holders	100,000 RWF
F. Aircraft Maintenance Organizations (AMO) Approval Fees		
43.	AMO Domiciled in Rwanda	
43.1.	Issuing or renewing AMO	3,000,000 RWF
43.2.	Issuing of a duplicate approval certificate	1,000,000 RWF
43.3.	Amendment of maintenance organization	1,000,000 RWF
43.4.	Acceptance of Accountable Manager	100,000 RWF
43.5.	Acceptance of Key Post Holders	100,000 RWF

44.	AMOs based outside Rwanda	
44.1.	Issuing or renewing of AMO	5,000.00 USD
44.2.	Amendment of AMO	3,000.00 USD
44.3.	Issuing of a duplicate approval certificate	2,000.00 USD
G. Fees Related with Aircraft		
45.	Aircraft Registration	
45.1.	Issue of C of R	
45.2.	Less than 3000 kg	250,000 RWF
45.3.	3,001 kg - 5,700 kg	500,000 RWF
45.4.	5,701 kg – 13,000 kg	1,000,000 RWF
45.5.	Greater than 13,000 kg	5,000,000 RWF
45.6.	Amendment of C of R	500,000 RWF
45.7.	Registration of interest in mobile equipment- Complete Aircraft	
45.8.	Less than 3000 kg	500 USD
45.9.	1,501 kg - 5,700 kg	1,000 USD
45.10.	5,701 kg – 13,000 kg	5,000 USD
45.11.	Greater than 13,000 kg	10,000 USD
45.12.	Any other components	3,000 USD
45.13.	Reservation of aircraft registration mark	100,000 RWF
45.14.	Deviation from Registration Mark standards (Charged per aircraft)	1,000,000 RWF
45.15.	Cancellation of Registration	2,000,000 RWF
45.16.	Registration of a glider.	2,000,000 RWF
45.17.	Registration of a balloon	4,000,000 RWF
45.18.	Special Registration Marks	5 x the normal fee
45.19.	Copy of the Civil Aircraft Register	50,000 RWF
46.	Fees Related to Airworthiness of Aircraft	
46.1.	Issue/Renewal of C of A	
46.2.	Less than 1,500 kg	200,000 RWF
46.3.	1,501 kg - 5,700 kg	500,000 RWF
46.4.	5,701 kg – 13,000 kg	1,500,000 RWF
46.5.	Greater than 13,000 kg	3,000,000 RWF
46.6.	Issue of Export C of A	
46.7.	Less than 1,500 kg	500,000 RWF
46.8.	1,501 kg - 5,700 kg	1,000,000 RWF
46.9.	5,701 kg – 13,000 kg	2,000,000 RWF
46.10.	Greater than 13,000 kg	3,500,000 RWF
46.11.	Flight Permit	
46.12.	Less than 1,500 kg	200,000 RWF

46.13.	1,501 kg - 5,700 kg	500,000 RWF
46.14.	5,701 kg – 13,000 kg	1,500,000 RWF
46.15.	Greater than 13,000 kg	3,000,000 RWF
46.16.	Issue/Renewal of Restricted C of A	
46.17.	Less than 1,500 kg	100,000 RWF
46.18.	1,501 kg - 5,700 kg	200,000 RWF
46.19.	5,701 kg – 13,000 kg	500,000 RWF
46.20.	Greater than 13,000 kg	1,000,000 RWF
46.21.	Issue of duplicate of any documents listed under 45	1,000,000 RWF
47.	Other Fees Related to Aircraft	
47.1.	Approval of Modifications	2,000,000 RWF
47.2.	Issue of Type Acceptance Certificate	10,000 USD
47.3.	Amendment of Type Acceptance Certificate	5,000 USD
47.4.	Allocation of Mode ATC Transponder Codes	1,500,000 RWF
47.5.	Approval of Mass and Balance Report	500,000 RWF
47.6.	Amendment of Mass and Balance Report	500,000 RWF
47.7.	Issue of ELT Codes	500,000 RWF
47.8.	Issue/cancellation of ELT Codes	500,000 RWF
48.	Foreign Air Operators	
48.1.	Validation for foreign AOC of less than 20 aircraft	3000.00 USD
48.2.	Amendment of foreign AOC	1000.00 USD
48.3.	Addition of each aircraft to validation approval	1000.00 USD
H. Miscellaneous Charges		
48.4.	Issue of letter of confirmation of any airmen information to interested parties	500,000 RWF
48.5.	Approval of handling dangerous goods	5,000,000 RWF
49. APPROVAL OF AVIATION TRAINING ORGANISATIONS (ATO's)		
	Type	
a	Initial inspection of Aviation training organisation facilities (With AOC)	2000 USD
b	Renewal of ATOs certificate with AOC	1500 USD
c	Issue of training organisation/facilities certificate (Without AOC)	1500 USD
d	Renewal inspection of training organisation/facilities (Without AOC)	1000 USD
50. AERODROME LICENSE AND CERTIFICATION		
I. Fees for inspection and issue of a License or Certificate:		

Type		
Category A – Primary International Aerodromes		
a	Inspection and issue of certificate	8,500,000 RWF
b	Inspection and renewal of certificate	8,500,000 RWF
c	Approval of major works	2,200,000 RWF
Category B – Secondary International Aerodromes		
a	Inspection and issue of License	4,500,000 RWF
b	Inspection and renewal of License	4,500,000 RWF
c	Approval of major works	2,200,000 RWF
Category C – National and Private Aerodromes		
a	Inspection and issue of License	900,000 RWF
b	Inspection and renewal of License	900,000 RWF
c	Approval of major works	500,000 RWF
Category D and E– Private Airstrips/Helipads		
a	Inspection and issue of License	500,000 RWF
b	Inspection and renewal of License	500,000 RWF
c	Approval of major works	120,000 RWF
J. Continuous Oversight Charges		
a	Continuous Inspections	5% of Annual Landing fees
K. Approval and Cost of Operator Manuals		
Approvals of Manuals		
a	Aerodrome Manual	90,000 RWF
b	Amendment to Aerodrome Manual	2,000 RWF per page
c	Approval of other Documents	50,000 RWF each
d	Amendment of other Documents	2,000 RWF Per page
Cost of Manuals		
a	Aerodrome Standards (Hard copy)	60,000 RWF
b	Other Aerodrome Guidance Documents	40,000 RWF
51. AIR NAVIGATION SERVICES PROVIDER (ANSP) CERTIFICATION		
L. Charges for Inspection of ANS facilities on CAT ‘A’ Aerodromes		
Category A – Primary International Aerodromes		
a	Inspection and issue of ANSP certificate	3,000,000 RWF
b	Inspection and renewal of ANSP certificate	2,500,000 RWF
c	Approval of new major projects	1,000,000 RWF

M. Charges for Inspection of ANS facilities on CAT ‘B’ Aerodromes		
	Category B – Secondary International Aerodromes	
a	Inspection and issue of ANSP certificate	2,000,000 RWF
b	Inspection and renewal of ANSP certificate	1,500,000 RWF
c	Approval of new major projects	300,000 RWF
N. Charges for Inspection of ANS facilities on Independent CNS Installations		
	Category C – Independent CNS Installations	
a	Inspection and issue of ANSP certificate	1,500,000 RWF
b	Inspection and renewal of ANSP certificate	1,000,000 RWF
c	Approval of new major projects	200,000 RWF
O. Continuous Oversight Charges		
a	Continuous Inspections	3.5% of Annual Air Navigation charges
P. Approval and Cost of Manuals		
	Approval of ANSP manuals	
a	Manual of ANS Operations (MANSOPS)	80,000 RWF each
b	Approval of amendment to MANSOPS	1,000 RWF per page
c	Approval of other ANSP Documents	30,000 RWF each
d	Amendments to other ANSP Documents	1,000 RWF per page
52. Sale Of Log Books		
	Type	
a	Aircraft Log Book	100,000 RWF
b	Engine Log Book	100,000 RWF
c	Propeller Logbook	50,000 RWF
d	Pilots Log Book	200,000 RWF

Bank Account information

Bank Name: Bank of Kigali

Account Name: Rwanda Civil Aviation Authority

Account Number: 00040-0601523-13 USD

Swift Code: BKIGRWRW

Correspondent Bank: CITI BANK NY; Swift Code: CITIUS33

Bank transfer to accounts No: 123.01.00 Frw BNR

00040-0015823-45 FRW A/C BK

Swift code: BKIGRWRW

Intermedia Bank: Deutsche Bank Trust Company Americas;

Swift Code: BKTRUS33 00040-0015823-45 Frw